All images under chosen subject headings will be digitized with the following exceptions:

**Copyright Concerns**
- U.S. publications - Exclude images published in 1923 or later - Publications other than U.S.
- Include only those European publications for which the creators were identified dead in 1930 or earlier. Research on the death date of the creator will only be done when a large number of pictures by the same creator were found or if a particular image is so extraordinary as to warrant possible further research.
- Original prints - Include only those created prior to 1923.
- Photographs - Include only those created prior to 1923.
- U.S. Government commissioned works are automatically in public domain.
- A request for research will be forwarded to The Counsel’s Office when a large number of images published between 1923 and 1963 from now-defunct publishers are found very worthy of digitizing.

**Lack of Source Information**
- Exclude images lacking of source information - If circumstances such as date, type of paper support a conclusion that items were published before 1923, items may be included at the discretion of the librarian.

**Duplication**
- Exclude 100% identical images. (Remove duplicated copies to be processed and transferred to the Circulation Collection in the future)
- For images with an identical source, reproduced with different mediums and with various artistic merits, digital staff will make a decision as to which and how many will be included in the digitalization project. (Remove the de-selected images to the Circulation Collection)

**Quality**
- Exclude images with little aesthetic, documentary, or historical value.
- Exclude images damaged to a degree that will not be scanned well.

**NOTE:**
- Pictures excluded will all be re-examined by experienced Picture Collection staff.
- It is advised by the Counsel’s Office to include a statement on the Web page that the images are being provided for personal research purposes only and a disclaimer with respect to rights of third parties. Considerations include providing for the possibility of removing an image if we receive a complaint.